

**MINUTES  
FINAL  
REGULAR MEETING  
BOARD OF COMMISSIONERS**

**PORTSMOUTH HOUSING AUTHORITY  
245 MIDDLE STREET, PORTSMOUTH, NH  
June 12, 2024 – 2:00 p.m.**

Chair Ferrini called the meeting to order.

**I. ROLL CALL**

<b>PRESENT</b>	<b>LATE ARRIVAL</b>	<b>ABSENT</b>
Commissioner Bergeron		Commissioner Rodenhizer
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

**Also present:** Executive Director Craig Welch, Finance Director Valerie Labrie, Operations Manager Mary Kelliher

Chair Ferrini declared a quorum present.

**II. READING OF MEETING MINUTES**

Commissioner Main noted a correction to the minutes: it should say, “Vice Chair Rodenhizer called the meeting to order,” as Chair Ferrini was absent.

**Commissioner Bergeron motioned to waive the reading of the minutes dated May 8, 2024, and accept as presented, with the noted edit. Commissioner Griffin seconded the motion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		Chair Ferrini
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		

**The motion passed.**

**III. PUBLIC COMMENTS**

There was no comment from the public.

**IV. COMMUNICATIONS & CORRESPONDENCE**

There was no communication or correspondence presented.

**V. EXECUTIVE DIRECTOR’S REPORT**

Mr. Welch invited all Commissioners to the Service Credit Union Design Charette on June 20-21.

**VI. OLD BUSINESS**

**A. Sherburne School Workforce Housing Development Update**

Mr. Welch reported that PHA was one of eight developers that submitted an RFQ for the site.

**VII. NEW BUSINESS**

**A. Resolution #2024-05: HUD Moving to Work Authorizations**

Mr. Welch explained that this resolution authorizes him to sign the Moving to Work (MTW) Amendment to Annual Contributions Contract(s) (MTW ACC Amendment). PHA agrees to comply with the MTW program requirements by signing the amendment and submitting it to HUD. After we submit the MTW ACC Amendment and HUD fully executes the document, it will officially mark our entrance into the MTW demonstration program.

**Commissioner Griffin motioned to approve Resolution #2024-05 as presented. Commissioner Pickering seconded the motion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

**The motion passed.**

**B. Summer Meeting Dates**

Mr. Welch recommended holding the July board meeting as regularly scheduled and considered not holding a meeting in August due to scheduling constraints. The By-Laws allow the Board to choose not to have a meeting in any given month.

**Commissioner Pickering motioned to meet in July as regularly scheduled and determine at that meeting whether to hold a meeting in August. Commissioner Griffin seconded the motion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

**The motion passed.**

**VIII. OPERATIONAL REPORTS**

Commissioner Main asked about higher maintenance costs in the monthly financial reports and whether staff are concerned. Ms. Labrie stated that staff have talked to Property Management & maintenance. Gosling has had a lot of unit turns that have contributed to this.

**IX. COMMISSIONERS COMMENTS**

**X. ADJOURNMENT**

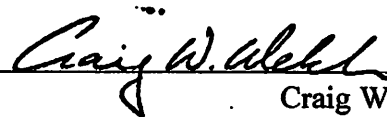
**Commissioner Main motioned to adjourn the meeting. Commissioner Griffin seconded the motion. There was no further discussion.**

**The votes were as follows:**

<b>AYES</b>	<b>NAYS</b>	<b>ABSTENTIONS</b>
Commissioner Bergeron		
Commissioner Griffin		
Commissioner Main		
Commissioner Pickering		
Chair Ferrini		

**The motion passed, and the meeting adjourned.**

Respectfully Submitted,



Craig W. Welch  
Secretary



Accepted by: Kara Rodenhizer      Thomas G. Ferrini  
Vice Chair                              Chair

July 10, 2024  
Date